

Campbellsville University

The Michael Minger Act Report for 2008 Activity Reported for Calendar Year 2007

Section 1: Campus Security Authority

List campus security authority personnel (definition at KRS 164.948(2)):

- University President
- Executive Assistant to President
- Vice President for Admissions and Student Services
- Vice President for Academic Affairs
- Vice President for Finance and Administration
- Vice President for Advancement
- Vice President for Church Relations
- Dean of Students
- Director of Campus Safety and Security
- Director of Resident Life
- Director of Student Activities
- Director of Financial Aid
- Director of Institutional Research
- Director of Information Services
- Resident Hall Directors
- Safety and Security officers
- Athletic Director
- All Varsity and Jr Varsity Coaches
- All Resident Hall Assistants

Describe the extent and nature of enforcement authority of campus security authority personnel:

1a. Campus Security Authority: (KRS 164.948(2))

Campus Security Officers, and any Official at this University who has significant responsibility for students and campus affairs, and student services Administration, including student housing, and judicial affairs. Must report any crime that they witness directly to the office of safety and security or to local law enforcement officials. Any crime that is committed the campus security authority is to report to Dean of Students and or Director of Campus Safety.

Those not considered, as campus security authorities are Professional Mental health, pastoral, and other licensed counselors when functioning in that capacity.

Describe the working relationship of campus security authority personnel with state and local police agencies:

1b. The Department of Safety and Security functions as service group rather than law enforcement. The department works very closely with Campbellsville Police and the Taylor County Sheriff Department with issues involving required investigations and or arrests. An officer on duty carries a radio and cellular phone to keep them in direct contact with E-911 center. The Office of Student Services has direct responsibility of student disciplinary Procedures.

1c. The Campus Safety and Security works closely with local, state and federal law enforcement

agencies. The Sheriff of Taylor County and the Chief of Campbellsville Police Department has agreed to work with the University on reporting requirements outlined by the Michael Minger Act.

Section 2: Description of Information Programs

Describe programs that inform students and employees about:

(a) Campus safety and security

2a. The Office of Safety and Security at ext. # 5555 and 403-3611 is the direct contact for all matters related to personal security to the protection of property.

The security department offers educational programs with the law enforcement agencies in the Campbellsville area. Student Services hands out a University handbook to each student that tells students how to contact campus safety, police, sheriff, rescue, and fire departments. The handbook also contains the campus safety report and a summary of State and City laws pertaining to alcohol and driving under the influence. The university has strong rules on campus dealing with alcohol. Campus safety carries a portable breath tester and any student that shows any sign of alcohol will be sent to judicial council.

Campus safety will unlock or jumpstart vehicles on campus and also give escorts when asked.

(b) How to report a crime:

. The university handbook contains information on proper procedure to contact campus security and a section on reporting crimes and student responsibility on campus. Included in the handbook there is a parking lot safety section tells students to contact the security office if they need help of any kind such as strangers on or around campus. Campus security publishes and distributes a list of names and telephone numbers for reporting emergencies and non-emergencies such as fire department, police department, and sheriff department, and students are given a flyer to be posted in his or her room with these numbers. A brochure is published called "A Personal Concern" that tells students how to prevent a crime and includes safe jogging tips. There is another brochure that tells students about campus safety and locations of the security office, security policies, resident hall security, informational programs, and campus crime report.

(c) How to prevent crimes:

2c. The University Handbook includes information on prevention of crimes and students are given flyers each semester on how not to be a victim. Phone numbers are also distributed for students to post in their residence hall rooms and near phones in common areas. The Director of Residence Life conducts classes each semester and promotes awareness of rape, date rape, and other forcible and non-forcible sexual offences, as well as drug/alcohol awareness.

The Office of Safety and Security has published information on safety tips, locked vehicles, jump starting vehicles, locked residence halls, walking alone in the darkness, and memo is sent out when needed about drugs that have been found in the area. The office of safety and security uses the Taylor County Sheriff Department and the Campbellsville Police Department to assist with seminars on drugs and alcohol.

Section 3: Statements of Policies and Procedures

(a) Provide the institution's policy statement on making Special Reports to the campus community of crimes that present a safety or security threat to students or employees. KRS 164.9481(d)

Once a crime is determined to be a threat, University officials will post flyers and an online warning with descriptions of the perpetrator and crime. Phone numbers of the police department and campus security will also be included.

(b) If the institution provides student housing facilities, describe the institution's procedure for disclosing the existence or nonexistence of automatic fire suppression systems in on-campus housing facilities. KRS 164.9492

All students that are living in resident halls that do not have automatic fire suppression system are advised of this when they check into their resident hall. At this time, a form will be signed stating that their residence hall does not have an automatic fire suppression system.

(c) If the institution provides student housing facilities, provide the institution's policy for giving students with disabilities priority for first-floor housing. KRS 164.9495 (1)

Accommodations are provided on an individual basis. Accommodations are provided to support the educational development of students with disabilities.

(d) If the institution provides student housing facilities, describe the institution's policy for maintaining a record of any on-campus housing assignment for students with disabilities, and the procedure for alerting safety and emergency personnel of the location of students with disabilities. KRS 164.9495 (2)

The student will be put on a list that is sent to select university officials as well as emergency personnel. The list includes the student's name and type of disability. When emergency personnel arrive the resident hall director will inform them if every student's out of the facility or if there are any that remain, that need assistance evacuating.

Section 4: Crime Table

Crime Category	Total Campus Property Crimes	Residential Facility Crimes	Recognized, Leased, Owned, Controlled Property Crimes	Public Property Crimes
Arson	0	0	0	0
Assault	1	0	0	0
Burglary	8	8	0	0
Criminal Damage	4	0	1	1
Manslaughter	0	0	0	0
Menacing	0	0	0	0
Motor Vehicle Theft	0	0	0	0
Murder	0	0	0	0
Reckless Homicide	0	0	0	0
Robbery	0	0	0	0
Sex Offenses - Forcible	0	0	0	0
Sex Offenses - Non-forcible	0	0	0	0
Stalking	0	0	0	0
Terroristic Threatening	0	0	0	0
Theft	20	8	2	0
Wanton Endangerment	0	0	0	0
Weapons Possession	0	0	0	0
Prejudice: Bias - Race	0	0	0	0
Prejudice: Bias - Gender	0	0	0	0
Prejudice: Bias - Religion	0	0	0	0
Prejudice: Bias - Sexual Orientation	0	0	0	0
Prejudice: Bias - Ethnic	0	0	0	0
Prejudice: Bias - Disability	0	0	0	0
Arrest Only: Drug-related Violations	0	0	0	0
Arrest Only: Liquor-law Violations	0	0	0	0
Arrest Only: Other Alcohol Violations	1	0	0	0

Section 5: Criminal Attempts Table

Crime Category	Total Campus Property Crimes	Residential Facility Crimes	Recognized, Leased, Owned, Controlled Property Crimes	Public Property Crimes
Arson	0	0	0	0
Assault	0	0	0	0
Burglary	0	0	0	0
Criminal Damage	0	0	0	0
Manslaughter	0	0	0	0
Menacing	0	0	0	0
Motor Vehicle Theft	0	0	0	0
Murder	0	0	0	0
Reckless Homicide	0	0	0	0
Robbery	0	0	0	0
Sex Offenses - Forcible	0	0	0	0
Sex Offenses - Non-forcible	0	0	0	0
Stalking	0	0	0	0
Terroristic Threatening	0	0	0	0
Theft	0	0	0	0
Wanton Endangerment	0	0	0	0
Weapons Possession	0	0	0	0
Prejudice: Bias - Race	0	0	0	0
Prejudice: Bias - Gender	0	0	0	0
Prejudice: Bias - Religion	0	0	0	0
Prejudice: Bias - Sexual Orientation	0	0	0	0
Prejudice: Bias - Ethnic	0	0	0	0
Prejudice: Bias - Disability	0	0	0	0

Section 6: Incidents Table

Crime Category	Total Campus Property Crimes	Residential Facility Crimes	Recognized, Leased, Owned, Controlled Property Crimes	Public Property Crimes
Arson	0	0	0	0
Assault	0	0	0	0
Burglary	0	0	0	0
Criminal Damage	0	0	0	0
Manslaughter	0	0	0	0
Menacing	0	0	0	0
Motor Vehicle Theft	0	0	0	0
Murder	0	0	0	0
Reckless Homicide	0	0	0	0
Robbery	0	0	0	0
Sex Offenses - Forcible	0	0	0	0
Sex Offenses - Non-forcible	0	0	0	0
Stalking	0	0	0	0
Terroristic Threatening	0	0	0	0
Theft	0	0	0	0
Wanton Endangerment	0	0	0	0
Weapons Possession	0	0	0	0
Prejudice: Bias - Race	0	0	0	0
Prejudice: Bias - Gender	0	0	0	0
Prejudice: Bias - Religion	0	0	0	0
Prejudice: Bias - Sexual Orientation	0	0	0	0
Prejudice: Bias - Ethnic	0	0	0	0
Prejudice: Bias - Disability	0	0	0	0
Arrest Only: Drug-related Violations	0	0	0	0
Arrest Only: Liquor-law Violations	19	0	19	0
Arrest Only: Other Alcohol Violations	0	0	0	0

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