**INSTRUCTIONAL ASSISTANT TCPC/PreSchool, Taylor County School District, Campbellsville KY 9/22/24 te**

**The Instructional Assistant- TCPC/PreSchool will be RESPONSIBLE TO:**              Principal

**LENGTH OF WORK YEAR:**      181 days (may vary according to position)

**DIVISION:** Instructional

Apply at: <https://taylorcounty.tedk12.com/hire/ViewJob.aspx?JobID=3844>

**EDUCATION AND EXPERIENCE:**      Any combination equivalent to:

* high school diploma, G.E.D. Certificate or  demonstrated progress toward obtaining a G.E.D. as required by Kentucky law
* some experience in working with children in an organized setting.
* achievement of Highly Qualified status by  passing the Kentucky Paraeducator Assessment test. (Successful completion of 64 college hours will substitute for paraeducator test.)

**BASIC FUNCTION:**

Assist a certificated teacher in providing instruction to individual or small groups; monitors and reports student progress.

**DISTINGUISHING CHARACTERISTICS:**

Instructional Assistant 1 incumbents assist a certificated teacher by performing a variety of support functions in a regular classroom setting.  Instructional Assistant II incumbents work within a complex program typically requiring additional skills and characterized by increased independence of action.

**REPRESENTATIVE DUTIES:**

**T**utor individuals or small groups of students, reinforcing and implementing instruction as directed by the teacher; maintain records of student progress.

* Participate as member of an instructional team including remediation teams.
* Prepare and organize lessons as directed by the teacher; administer and score a variety of tests according to established guidelines; assist in determining English proficiency of identified students.
* Assist in administering diagnostic and other tests; score and record test information.
* Monitor and report behavior of students according to approved procedures; report progress regarding student performance and behavior; check and assist students with lab work as necessary.
* Perform routine clerical duties such as preparation of instructional and classroom materials; operate copy machines; maintain classroom records; maintain attendance records.
* Provide support to the teacher by setting up work areas, displays and exhibits, operating audio-visual equipment, operating educational training equipment and distributing and collecting paper and supplies.
* Assist in overseeing students while in labs; provide for supplies inventory as necessary.
* Assist students by providing proper examples, emotional support, a friendly attitude and general guidance.
* Confer, as needed, with teachers concerning programs and materials to meet student needs.
* Contact parents of students who are absent; make home visits as necessary.
* Assure the health and safety of students by following health and safety practices and regulations.
* Direct group activities of students as assigned; assist in monitoring lunchroom and playground activities as assigned; assist in emergency drills, assemblies, play periods, and field trips.
* Participate in meeting and in-service training programs as assigned.

**KNOWLEDGE AND ABILITIES:**

**KNOWLEDGE OF:**

* Basic subjects taught in the District schools, including arithmetic, grammar, spelling, language and reading.
* Safe practices in classroom and playground activities
* Correct English usage, grammar, spelling, punctuation and vocabulary.
* Interpersonal skills using tact, patience and courtesy.
* Basic record-keeping techniques.

**ABILITY TO:**

* Learn child guidance principles and practices.
* Communicate and maintain effective relationships with students, parents, staff and the public including members of ethnic communities.
* Perform routine clerical duties in support of classroom activities.
* Print and write legibly.
* Add, subtract, multiply and divide quickly and accurately.
* Understand and follow oral and written directions.
* Learn procedures, functions and limitations of assigned duties.
* Communicate effectively both orally and in writing.
* Learn to apply and explain policies and procedures related to school and program activities.
* Work cooperatively with others.
* Monitor, observe and report student behavior according to approved policies and procedures.
* Operate instructional and office equipment.

**OTHER JOB RESPONSIBILITIES:**

* Be clean, neat and professionally dressed
* Be consistently responsible- maintaining regular punctual attendance and timely completion of assigned duties, working assigned contract and extended days and using sick, personal, and emergency leave appropriately.
* Maintain professional interpersonal skills using tact, patience, courtesy, and cooperative effective relationships with others consistently displaying self-control, honesty, and credibility with parents, students, visitors and school personnel.
* Act as a district liaison demonstrating positive behavior, interest and concern toward the programs, purposes, goals and efficient operation of the Taylor County Public Schools.
* Follow the procurement guidelines and purchase order process.
* Disseminate information/resources in areas of responsibilities.
* Maintain proper care and safe use of district equipment and property.
* Participate in required professional development and trainings as assigned or approved for professional job growth, to remain abreast of program requirements/responsibilities and to improve student educational services.
* Maintain confidentiality and privacy of all school records.
* Is familiar with and incorporates the use of technology as job responsibilities require.
* Adheres with federal, state and district program guidelines, policies, procedures and laws.
* Adheres to the State Professional Code of Ethics.
* Perform other tasks and assume other responsibilities as may be assigned by the supervisor or superintendent.

*EQUAL OPPORTUNITY EMPLOYER*

*The Taylor County School District does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups.  The following persons have been designated to handle inquiries regarding the non-discrimination polices:  Title IX Coordinator/Section 504 Coordinator,  Taylor County Schools, 1209 East Broadway, Campbellsville, KY  42718  (270) 465-5371.*

**Account Manager Assistant I, Houchens Insurance, Louisville, KY ms9/18/24**

**(Full-time)**

**Description**

**Are you a detail-oriented individual who thrives in a stable and supportive work environment?**

Explore an opportunity with us where your achievements are celebrated and your professional growth is fostered in a steadfast and stable setting. Are you ready to embark on a rewarding career journey?

**What is Houchens Insurance Group?**

We are a 100% employee-owned company with a great culture and excellent benefits. We're big on growing and celebrating the talent that we hire. Houchens Insurance Group is dedicated to embodying the three fundamental pillars of service:

1. Clients

2. Co-owners

3. Communities

By placing equal emphasis on meeting the needs of our clients, fostering a supportive environment for our co-owners, and actively contributing to the betterment of our communities, we strive to create a positive and impactful experience for all.

**What you will receive…**

* Opportunity to collaborate within a production team model to ensure efficient operations and optimal output.
* Variable compensation with stability and unlimited growth based on your performance.
* Long-term career with substantial development and advancement opportunities.
* Ownership in the company in the form of stock via the Houchens Industries ESOP, the largest 100% owned company in the world.
* Comprehensive medical, dental, and vision plans and many more supplemental benefits.
* Work-life balance
* Plus, much more!

To learn more about Houchens Insurance Group, visit us on [*LinkedIn*](https://www.linkedin.com/company/houchens-insurance-group/mycompany/?viewAsMember=true)*.*

**Summary**

Provides technical support to the Account Management team. Such serving will include verbal and written communication internally with staff and externally with current clients and other office support activities.

**50%**

**Client/Policy Services**

Provides daily support to Account Managers and Employee Benefits group health accounts.

Responsibilities include:

* Processing eligibility additions, terminations, and changes.
* Assisting in keeping the Benefit Point system and Employee Navigator up to date and maintained for groups.
* Assisting in the preparation of renewal kits, including, benefits guides, employee paperwork, etc.
* Assisting with inbound calls as needed.
* Learning all Employee Benefits service standards and procedures, including daily service.
* Backup to the Receptionist.

**30%**

**Office Administration/File Management**

Responsibilities include:

Documenting all correspondence and following up for necessary information updates at appropriate times.

**10%**

**Teamwork**

Works together with team and with other departments, such as Marketing, Accounting and Producers, etc.; this includes conferencing with Producer to discuss the execution of strategies. Manages PTO to work with departmental needs. Volunteers to back up and/or assist others as needed.

**10%**

**Determination**

Displays commitment and initiative to meet department and agency education goals as set forth in the organization’s education program.

**Requirements**

**Education and/or Experience**

Bachelor's degree from four-year college or university; or one to two years related experience and/or training; or equivalent combination of education and experience.

**Certificates, Licenses, Registrations**

Must be able to obtain insurance licenses and designations as set forth by the organization's education plans.

**To Apply:** [Houchens Insurance Group INC. - Employee Benefits Account Manager Assistant I Application (paylocity.com)](https://recruiting.paylocity.com/Recruiting/Jobs/Apply/2722454)

**ER Tech- ER, Taylor Reginal Hospital, Campbellsville, KY ms9/18/24**

**(Full-Time)**

**Job Description:** Attends nursing and cardiac monitoring station and performs clerical duties and basic nursing care and procedures within assigned unit.  
  
**Education**: High school graduate or equivalent. Completion of CNA certification or 1 year or greater experience in a facility working as a Nursing Assistant.  
  
**Experience**: Previous hospital experience preferred. One-year acute care experience.  
  
Full Time, part time, PRN positions available.  
Varied shifts and non-traditional schedules available.

**To Apply:** [Taylor Regional Hospital (trhosp.org)](https://www.trhosp.org/jobs/show_job.php?id=97861&category=Emergency+Room+Technician&sub=)

**Health & Safety Specialist, Manchester Tank, Campbellsville, KY ms9/18/24**

**Overview**

Manchester Tank, a subsidiary of McWane, Inc., has a proud heritage of hard-working people, who for over 75 years have manufactured high quality products for our country and the world. The McWane Way Compass is provided as a personal guide to help team members navigate through situations they encounter daily at work. All team members are expected to know these principles, values, and behaviors. The McWane Way ensures higher levels of safety and environmental performance in all our operations. It also improves communication, relationships, and work performance at all levels of our organization. The McWane Way Compass includes eight core principles to guide our team members: Communication, Safety, Environment, Leadership, Trust, Excellence, Accountability, and Teamwork.

**Summary**

The primary purpose of the Health & Safety Specialist is to assist the Health & Safety Department in daily implementation and activities related to preventing injuries and illnesses.  The Health & Safety Specialist plays a key role in maintaining Job Safety Analysis’ (JSA), physical demands, and helps drive a “Safety Always” culture. The Health & Safety Specialist position requires attention to detail, ability to understand and interpret compliance requirements, and must be able to work with all levels of employees, maintaining integrity in all aspects of their duties.

The Health & Health & Safety Specialist will report to the plant Safety Manager.

**Manchester Tank & Equipment is a Federal VEVRAA contractor, and an Equal Opportunity Employer committed to providing equal employment opportunity in all employment practices. Manchester Tank & Equipment will not discriminate against any applicant for employment because of their race, color, religion, sex, national origin, age, sexual orientation, disability, veteran or service member status, marital status, citizenship status (In IL - sex, including same sex, ancestry, order of protection status, physical or mental disability, military status, pregnancy, unfavorable discharge status, genetic information), (In IA - gender identity), (In CA - gender identity or expression, and genetic information) or any other category protected by federal, state or local law.**

**Responsibilities**

Essential duties and responsibilities include the following. Other duties may be assigned as needed.

* Guide the implementation of safe work practices and drive injury prevention efforts.
* Conduct health and safety training on various topics such as New Hire Safety Orientation, Lockout Tagout, Emergency Preparedness, Accident Investigation and Machine Guarding.
* Core experience: Lockout Tagout, Forklift Safety, Machine Guarding, Confined Space, Cranes and Hoists, Electrical, Mobile Equipment, Accident Investigation, and Ergonomics.
* Develop and implement safety and health procedures and ensure compliance with all applicable state and federal health and safety rules and regulations and McWane Health & Safety procedures.
* Perform health and safety inspections and audits at prescribed frequencies and as determined by the Safety Manager.
* Participate in and lead risk assessments for new or existing machinery or equipment and recommendations for improvements.
* Perform ergonomic risk assessments.
* Provide daily health and safety support to Operations Departments.
* Assists with performing incident investigations, root cause analysis and provide mentorship to supervision and management.
* Contractor Safety program implementation
* Actively involved in the industrial hygiene program - air sampling and noise monitoring
* Assist with the development and implementation of the Job Safety Analysis (JSA) Program
* Participates in or conducts safety meetings as requested for departments and committees.
* Looks for opportunities to get employees involved in safety, environmental, process changes and overall improvement efforts.
* Assists with crafting lockout tagout and confined space entry procedures.
* Maintain knowledge of current OSHA regulations and determine facility compliance to those regulations.
* Assist with maintaining safety files and records, both paper and electronically.
* Assist in maintaining the contractor approval safety program (ISN)
* Assist with maintaining a library of JSA’s, with new and/or revisions of existing JSAs.

**Supervisory Responsibilities**

This job has no supervisory responsibilities.

**Qualifications**

To perform this job successfully, an individual must be able to perform each crucial duty

satisfactorily.  The requirements listed below are representative of the knowledge, skill, and/or

ability required.

1. Must be diligent and self-motivated.
2. Must possess good oral and written communication skills.
3. Be able to contribute to and support the existence of a positive work environment.
4. Must possess good analytical and problem-solving skills.

**Education and/or Experience:**

Bachelor's degree from four-year College or university in Occupational Safety or a related field preferred; or three to five years related experience and/or training; or equivalent combination of education and experience.

**Language Skills**

Ability to read and comprehend simple instructions, short correspondence, and memos. Ability to write simple correspondence. Ability to effectively present information in one-on-one and small group situations to customers, clients, and other employees of the organization.

**Mathematical Skills**

Ability to work with mathematical concepts such as fractions, percentages, ratios, and proportions to practical situations.

**Reasoning Ability**

Ability to define problems, collect data, establish facts, and draw valid conclusions.  Ability to read and interpret State, Federal, and local laws as it pertains to safety and plant operations.

**Digital Literacy**

To perform this job optimally, an individual should be proficient in Word, PowerPoint, and Excel.  Training will be provided in the use of internal systems.

**Certificates, Licenses, Registrations**None

No requirements for this role. CSP Certification or willingness to get certified as a CSP is preferred.

**Physical Demands**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

* The employee is regularly required to stand.
* Use hands to finger, handle or feel; and reach with hands and arms.
* The employee is frequently required to walk.
* The employee is occasionally required to stoop, kneel, crouch, or crawl.
* The employee must regularly lift and /or move objects. Objects over 50 pounds will require the assistance of other staff or mechanical assistance.
* Specific vision abilities required by this job include close vision, peripheral vision, and depth perception.

**Work Environment**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this Job, the employee is regularly exposed to wide range of temperatures, humid conditions, moving machinery, dust, fumes, gases, odors, vibrations, and varying noise levels.

There is a high noise level throughout the plant and hearing protection must always be worn while in the plant during production.  Wearing other proper protective equipment including metatarsal safety shoes and eye protection is always required while in the plant during production.

**To Apply:** [Health & Safety Specialist in Campbellsville, Kentucky | Careers at Manchester Tank & Equipment (icims.com)](https://careers-mantank.icims.com/jobs/6755/health-%26-safety-specialist/job)

**Nursing Assistant, Taylor Regional Hospital, Campbellsville, KY ms9/18/24**

**Job Description**: Provides basic nursing care to patients, under direct supervision.  
  
**Education**: High school graduate or equivalent. Completion of CNA certification or 1 year or greater experience in a facility working as a Nursing Assistant.  
  
**Experience**: Previous hospital experience preferred.  
  
Varied Hours  
FT, PT and PRN position available

**To Apply:** [Taylor Regional Hospital (trhosp.org)](https://www.trhosp.org/jobs/show_job.php?id=108979&category=Nursing+Assistant+-+Med%2FSurg&sub=)

**Pediatric Physical Therapist, Baptist Health, Bardstown, KY ms9/18/24**

**(Full Time)**

Job Description:

* Performs all patient evaluations, writes Plan of Care in accordance with MD.
* Completes required documentation and submits within the allotted timeframe.
* Maintain standards of quality in accordance with accepted standards and hospital and departmental policies and procedures.

Requirements:

* Kentucky license as a physical therapist required. Requires a Bachelor, Master or Doctoral degree from a physical therapy program accredited by the Commission on Accreditation in Physical Therapy Education (CAPTE), or higher.
* BLS preferred at hire, required within 90 days after hire.

Preferred Qualifications:

* Pediatric experience preferred

Benefits:

* Tuition Assistance up to $6,000 annually
* Company paid Maternity and Paternity leave.
* 5 days of Paid Time Off available upon hire
* Bereavement Leave (includes pets)
* PTO Sell Back Program
* Compassionate Leave Sharing Program (PTO Donation)
* Employee Support Fund, for employees in need of emergency financial support

### *If you would like to be part of a growing family focused on supporting clinical excellence, teamwork and innovation, we urge you to apply now!*

### Baptist Health is an *Equal Employment Opportunity* employer.

### To Apply: [Pediatric-Physical-Therapist\_](https://bhs.wd1.myworkdayjobs.com/en-US/careers/job/Bardstown-KY/Pediatric-Physical-Therapist_R24072017?locations=2a040455651a016ef96d3c9fee835d7d)

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**Accountant, Taylor Regional Hospital, Campbellsville, KY ms9/17/24**

**Job Description:** Assists with the preparation of financial statements and supporting schedules; responsible for the reconciliation of the main operating bank account, maintains and reconciles various general ledgers, assists in preparation of the annual cost report, audit and various required surveys, and assists with accounts payable as needed.  
  
Proficiency with Excel is required. Must be detail oriented and organized with effective problem solving and time management skills.  
  
**Education:** A BS/BA degree in Accounting or Business Administration is required.  
  
**Experience:** One to two years of experience in hospital financial services is preferred.  
  
Full Time position available.

**To Apply:** [Taylor Regional Hospital (trhosp.org)](https://www.trhosp.org/jobs/show_job.php?id=122667&category=Accountant&sub=)

**Weld Specialist, Manchester Tank, Quincy, IL ms9/17/24**

**Overview**

**Our Principles and Values:**

Manchester Tank has a proud heritage of hard working people, who for over 75 years have manufactured high quality products for our country and the world. The McWane/Manchester Way Compass is provided as a personal guide to help team members navigate through situations they encounter daily at work.  All team members are expected to know these principles, values, and behaviors. The McWane/Manchester Way ensures higher levels of safety and environmental performance in all our operations. It also improves communication, relationships, and work performance at all levels of our organization. The McWane/Manchester Way Compass includes eight core principles to guide our team members: Communication, Safety, Environment, Leadership, Trust, Excellence, Accountability, and Teamwork.

**Responsibilities**

**Essential Duties and Responsibilities**include the following. Other duties may be assigned.

* Reads prints and locates piece parts.
* Sets up operational parameters on the weld machine and monitor. Make corrections as needed.
* Positions, aligns, and fits components together.
* Welds fabricated, cast, stamped, and pressure bearing components to assemble tanks and pressure vessels.
* Completes first article inspection before starting run.
* Monitor the product quality using required gages and inspection criteria
* Operation of lifting devices as needed.
* Looks for opportunity to get involved in safety, environmental, process changes and overall improvement efforts.
* Follows all EHS guidelines and applicable procedures.
* Read, understand and follow the Job Safety Analysis (JSA) and EHS Work Instructions.
* Report any unsafe conditions or incidents in a timely manner to their supervisor or any member of management.
* Shut down process if unsafe.
* Follow proper machine shutdown procedures.
* Regular, dependable attendance and punctuality.

Please apply online at [mantank.com](https://careers-mantank.icims.com/jobs/7157/weld-specialist/job)

**Diagnostic Radiography Technologist, Baptist Health, Paducah, KY ms9/17/2024**

**(Part-Time)**

**Job Description:**

* Under the direction of the radiologist, performs radiographic procedures at a technical level requiring minimal supervision of technical detail.
* Performs a variety of technical procedures that will require independent judgment, with ingenuity and initiative to apply prescribed ionizing radiation for radiologic diagnosis.
* Assumes responsibility for designated areas or procedures as required, including specialized radiographic areas such as myelography, arthrography, mobile and/or surgical procedures.
* Recognizes the purpose of employment is to prioritize the patient as number one and to put forth the utmost quality as a technologist.

**Requirements**

* High School Graduate.
* ARRT Registered or eligible (must obtain ARRT registry within the Kentucky state licensing mandates).
* Current license with the Kentucky Board of Medical Imaging and Radiation Therapy is required.
* Must be capable of all routine diagnostic procedures including but not limited to routine, OR, trauma, portable radiographs or fluoroscopy, limited specials such as myelograms, venograms, and mammography.
* Desire for furthering one's education in the various specialties directly related to the field of radiology.

**Benefits:**

* Tuition Assistance reimbursement program
* Company paid Maternity and Paternity leave
* Bereavement Leave (includes pets)
* PTO Sell Back Program
* Compassionate Leave Sharing Program (PTO Donation)
* Employee Support Fund, for employees in need of emergency financial support

*If you would like to be part of a growing family focused on supporting clinical excellence, teamwork and innovation, we urge you to apply now!*

Baptist Health is an *Equal Employment Opportunity* employer.

**To Apply:** [/Diagnostic-Radiography-Technologist](https://bhs.wd1.myworkdayjobs.com/en-US/careers/job/Paducah-KY/Diagnostic-Radiography-Technologist--Afternoon-Shift_R24076028)

**Human Resources Director, Taylor Regional Hospital, Campbellsville, KY ms9/17/24**

**(Full-Time)**

**Job Summary**: Responsible for strategic workforce planning as well as the day-to-day HR operations. He/she focuses on the acquisition, development, and culture of the best talent, critical drivers to achieve the goal of becoming the best place to work in health care. The HRD proactively works with leadership to manage the people metrics with the expected outcomes of minimal turnover, effectively managed SWB expense, high employee engagement, high quality patient care, and excellent experiences for all patients, visitors, physicians, and employees. This person will partner with Administrators and Managers to ensure alignment (where appropriate) with policies and salary administration.  
  
**Education:** BS degree in business, HR Management or related field strongly recommended. Master's degree or SPHR preferred.  
  
**Experience:** 5-7+ years in a top HR position required. Solid working understanding of core HR tools, resources, structure, and processes. High employee engagement, critical thinking skills, and organizational skills.

**To Apply:** [Taylor Regional Hospital (trhosp.org)](https://www.trhosp.org/jobs/show_job.php?id=142768&category=Director+of+Human+Resources&sub=)

**Healthcare Sales & Account Executive, Baptist Health, Elizabethtown, KY; Paducah, KY ms9/16/24**

**Job Description:**

Essential Duties and Responsibilities:

1. Through both formal and informal market assessments, evaluate the health needs of local employers for occupational health services, and other related Episodic Care services (Physical Therapy, Urgent Care, etc).
2. Develops and maintains a current profile of local workforce.
3. Assists in the development of a broad-based provider marketing strategy and sales plan.
4. Assists in the conceptualization and implementation of other marketing activities such as direct mail, educational programs for employers and facility tours.
5. Arranges and leads facility tours for employer representatives.
6. Represents provider and occupational health program in local community (including Chamber of Commerce), business and healthcare functions.
7. Assists Practice Manager in coordinating all services for employers and other purchasers of services.
8. Systematically gathers competitive intelligence about other area providers of occupational health services from formal and informal contacts with employer representatives.
9. Works cooperatively with provider personnel to ensure optimal consistency of service to employer and other program clients.
10. Customer service of existing accounts, maintaining 95% or above client satisfaction scores.
11. Work in collaboration with respective departments of Baptist Health for account contracts.
12. Ensure accurate company profiles are maintained. Updates should be completed upon request.
13. Contributes to revenue for assigned clinic with the sale of Episodic Care division services, focusing on workers compensation revenue and occupational medicine services.  Measurement of revenue should include meeting the percent budgeted increase set by the Director of Operations.
14. Other duties as assigned.

**Minimum Education, Training, and Experience Required**

* Bachelor’s Degree from an accredited college or university or equivalent experience in lieu of undergraduate degree.  Sales experience may be substituted on a 1:1 basis.
* Microsoft Office Programs (or comparable) experience.
* Experience in healthcare setting; Occupational Health preferred.
* Electronic Medical Record experience preferred.

**Skills and Abilities Required**

* Excellent interpersonal and communication skills.
* Excellent organizational and planning skills.
* Self-motivated.
* Ability to work independently with limited supervision.
* Customer service oriented.
* Good written communication skills.
* Good working computer knowledge.
* Must have reliable transportation and be able to travel extensively in the identified market areas.

*If you would like to be part of a growing family focused on supporting clinical excellence, teamwork and innovation, we urge you to apply now!*

Baptist Health is an *Equal Employment Opportunity* employer.

**To Apply:** [Elizabethtown-KY/Healthcare-Account-Executive](https://bhs.wd1.myworkdayjobs.com/en-US/careers/job/Elizabethtown-KY/Healthcare-Account-Executive_R23061736)

**Kentucky Medication Aide (KMA), Signature HealthCARE, Liberty, KY ms9/16/24**

**(Full-Time)**

**Job Description**

**About Us**

**Liberty Care and Rehabilitation Center** is a 97-bed facility whose mission as a family- based organization to revolutionize the long-term care industry through a culture of resident centered healthcare services, personalized spirituality, and real quality of life initiatives.

**Signature HealthCARE** is a family-based healthcare company that offers integrated services in 7 states across the continuum of care: skilled nursing, rehabilitation, assisted living, memory care, home health, cognitive care, and telemedicine.

A growing number of our centers are earning quality assurance accreditation and pioneering person - directed care. Many of our skilled nursing facilities have achieved a 4 or 5-star overall rating from the Centers for Medicare & Medicaid Services.**Additionally, we have been awarded as a certified Great Place to Work for three years in a row and Modern Healthcare’s "Best Places to Work!"**

**Overview**

**Growth is in our DNA! Come grow with us in your new position as a KMA.**  
**KMA’s are the heart of our nursing homes…don’t miss a beat and apply today!**

**How you Will make a difference**

* Provide daily personal care to residents
* Change bed linens and maintain grooming supplies in residents' rooms
* Ambulate and transfer residents, using appropriate assistive devices
* Record vital signs and other information as assigned
* Observe residents and report any changes in condition

**What you Need to make a Difference**

* Current Medication Aide Certification and current Nursing Certification from state
* Current/active CPR certification

**Our exceptional Benefits Package and Signature Perks include the following and more!**

* Medical, Dental and Vision – Voluntary Life/Disability
* 01(K) and Roth 401(K)
* PINNACLE Workforce Development earn and additional dollar raise each year
* Shift Differentials and Weekend Enhanced Hourly Rates
* Tuition Forgiveness/Education Reimbursement
* Uniform Allowance (Seventy-Five Dollars) with hire and continuous allotment
* Pay Advance and Next Day Pay!
* Paid Time Off (PTO)
* Reward & Recognition Program (HEART)
* Vital Links

At Signature HealthCARE, our team members are permitted – no, encouraged – to employ their talents and abilities to solve problems.  
Our culture is built on three distinct pillars: Learning, Spirituality and Intra-preneurship.

Each pillar has its own staff and initiatives, ensuring that our unique culture permeates the entire organization.

**Come see what the revolution is all about!**

**To Apply:** [Kentucky Medication Aide (KMA) in Liberty, Kentucky | Signature HealthCARE, LLC (signaturehealthcarejobs.com)](https://www.signaturehealthcarejobs.com/jobs/10325?lang=en-us)

**Multiple Job Openings, Wholesale Hardwood Interiors, Various Locations ms9/16/24**

**Job Openings**

* [Material Handler: Shipping Department](https://wholesalehardwoodint.com/wp-content/uploads/2024/03/Job-Posting-Material-Handler-Shipping-Dept.pdf)
* [CDL Driver (CLass B)](https://wholesalehardwoodint.com/wp-content/uploads/2024/03/Job-Posting-CDL-Driver-Class-B.pdf)
* [Pre-Hung Door Department](https://wholesalehardwoodint.com/wp-content/uploads/2024/02/Job-Posting-Jamb-and-Door-Assembly-Pre-Hung-Door-Dept.pdf)
* [Custom Shop Wood Craftsman](https://wholesalehardwoodint.com/wp-content/uploads/2024/03/Job-Posting-Custom-Shop-Wood-Craftsman.pdf)
* [Local Delivery Driver: Dayton, OH](https://wholesalehardwoodint.com/wp-content/uploads/2024/02/Job-Posting-Dayton-OH-Warehouse-Local-Delivery-Driver-1.pdf)
* [Local Delivery Driver: Elizabethtown, KY](https://wholesalehardwoodint.com/wp-content/uploads/2022/05/Job-Posting-Elizabethtown-KY-Warehouse-Local-Delivery-Driver-Etown-Contact-Info.pdf)
* [Local Delivery Driver: Cincinnati, OH](https://wholesalehardwoodint.com/wp-content/uploads/2021/06/Job-Posting-Cincinnati-OH-Local-Delivery-Driver.pdf)
* [Warehouse Overseer/Local Delivery Driver: Knoxville, TN](https://wholesalehardwoodint.com/wp-content/uploads/2021/06/Job-Posting-Knoxville-Warehouse-Local-Delivery-Driver.pdf)
* [Account Executive/Sales Rep: Louisville, KY](https://wholesalehardwoodint.com/wp-content/uploads/2021/11/Job-Posting-Louisville-KY-Account-Executive.pdf)
* [Account Executive/Sales Rep: Knoxville, TN](https://wholesalehardwoodint.com/wp-content/uploads/2021/06/Job-Posting-Knoxville-Account-Executive.pdf)

**Benefits**

* 8 Paid Holidays
* Paid Vacation Time
* Employer Offered Insurance
  + Health
  + Dental
  + Vision
* $10,000 Life & AD&D
* Principal 401(K) Retirement Plan

For more information contact us at our corporate office at 270-789-1323 or submit an application below.

**To Apply:** [Career Opportunities at Wholesale Hardwood Interiors](https://wholesalehardwoodint.com/career-opportunities/)

**Registered Dietitian I (Full-Time), Baptist Health, Paducah, KY ms9/16/24**

**Job Description:**

Registered Dietitian I is responsible for providing medical nutrition therapy to patients, employees, and the community in accordance with the mission, vision, and values of Baptist Health. This position ensures patient satisfaction, quality care, regulatory compliance, and good public relations are achieved through the safe and efficient use of resources.

**Job Duties:**

* Establishes and implements a standardized Nutrition Care Process to identify and treat those patients requiring Medical Nutrition Therapy.
* Develops and provides nutrition education/counseling to patients, patient family, and patient caretakers
* Collaborates with other hospital services to plan and implement patient care as necessary in meeting nutritional needs of patients (e.g., medical staff, nursing, pharmacy, social work services, etc.)
* Collaborates with System Clinical Nutrition team to approve nutrition care manual, patient menus, and nutritional supplements and enteral nutrition products.

**Requirements**:

* Bachelor’s degree from a recognized accredited University or College approved by the Accreditation Council for Education and Nutrition and Dietetics (ACEND) or the Academy of Nutrition and Dietetics (AND)
* Current registration with the Commission on Dietetic Registration (CDR) or registry eligible (must obtain within 6 months of hire)
* Licensed Dietitian in the state of Kentucky (must obtain within 3 months of hire or within 3 months of obtaining credentials)

**Preferred Requirements:**

* Prefer a minimum of one year experience as a Registered Dietitian

**Benefits**:

* Tuition Assistance reimbursement program
* Paid Time Off available for use upon hire
* Company paid Maternity and Paternity Leave
* Bereavement Leave (includes pets)
* Employee Assistance Program
* Retirement plans with company match

*If you would like to be part of a growing family focused on supporting clinical excellence, teamwork and innovation, we urge you to apply now!*

Baptist Health is an *Equal Employment Opportunity* employer.

**To Apply:** [Paducah-KY/Registered-Dietitian](https://bhs.wd1.myworkdayjobs.com/en-US/careers/job/Paducah-KY/Registered-Dietitian_R24071255)

**Web Design and Social Media Marketer (Remote), ZUN PARADISE, Campbellsville, KY ms 9/13/24**

(Part-time)

**Location of Job**: Campbellsville, KY

**Position Description**

**Company** **Overview**:

Zun Paradise Consulting Firm is a growing company in life sciences software, looking for a Part-Time Web Design and Social Media Marketer. This remote role lets you work from home and gain hands-on experience in digital marketing.  
  
What We’re Looking For:  
We want a creative and motivated college student who’s excited about web design and social media marketing. This role is perfect for someone eager to start their career while working part-time.  
  
**Job Duties**:

* Manage Website: Design, set up, and maintain a WordPress website.
* Update Content: Keep the website fresh and engaging.
* SEO Basics: Use SEO techniques to improve website visibility.
* Graphic Design: Handle simple graphic design tasks.
* Social Media Campaigns: Create and manage paid ad campaigns on Instagram, TikTok, and Facebook.
* Track Results: Measure how well web and social media campaigns are performing.
* Create Content: Design graphics and write posts for social media.
* Engage Online: Interact with users on social media to build connections.

**Requirements**:

* Interest in web design and social media marketing.
* Willingness to learn about SEO and graphic design.
* Ability to set up and manage social media campaigns.
* Eagerness to track and measure campaign success.

**What We Offer:**

* Flexible remote work.
* Training on all necessary software and tools to make your job easier.
* Opportunities to develop your skills and grow professionally.

**Summary**:  
If you’re a college student ready to dive into web design and social media marketing, Zun Paradise Consulting Firm offers a remote part-time job where you'll receive training on all the tools you need. You’ll get hands-on experience with WordPress, SEO, graphic design, and social media campaigns while working from home.

**Contact Email Address & Phone Number:** [contactus@zunparadise.com](mailto:contactus@zunparadise.com); (515) 604-8018

**Paralegal Work, Career Center, Lebanon, KY ms9/13/24**

**Are you a student interested in doing paralegal work the month of October and Nov.?**

**Call or email**Terri Thomas, Lebanon/Marion County Career Center Director, [Terri.thomas@marioncountyky.gov](mailto:Terri.thomas@marioncountyky.gov);  (270) 692-6870

**Labor Workers, Private Employer, Campbellsville, KY ms9/13/24**

Need temp work/quick cash?

Labor workers needed (2-3 people)

Will pay $15- $20 per hour.

Job involves moving and assisting in tear down of building structure moving into dump/recycle bin.

May last 2-3 weeks.

Contact Woody Hahn at 502-939-9111 for more info**.  (Leave a message if he does not answer immediately**.)

Work location is in Campbellsville.

**Video Editor, WHAS, TEGNA’s ABC, Louisville, KY ms9/5/24**

**WHAS, TEGNA’s ABC** affiliate in **Louisville, KY**, is seeking a fulltime Video Editor for our award-winning news team.

**Responsibilities:**

* Strong candidates understand how news video exists on three screens (television, internet, mobile), and are prepared to edit/produce on all three
* Qualified candidates must be ready and able to quickly create high-quality content and the content must be ready for air and/or digital use in a timely manner.

**Requirements:**

* Creative storytelling of the highest journalist standards.
* Editing, filing and posting a variety of video elements including voice-overs, packages, high-end animations and bumpers.
* Encode video for web and mobile distribution.
* Ability to operate non-linear edit systems, experience with Edius is a plus.
* Must have a professional demeanor and work well/as a team player with news team and staff at all times.
* Ability to multi-task, handling editing assignments and capturing feeds and FTP material from multiple TEGNA stations, while constantly monitoring quality control.

**Vacancy Type:** Full Time

**Date Posted:** 6/17/2024

**Closing Date:** 12/17/2024

**Location:** Louisville, Kentucky

**URL:** <http://www.whas11.com>

**Experience:** 1-3 years

**Benefits:**

TEGNA offers comprehensive benefits designed to safeguard the physical, mental and financial health of our employees and their families. TEGNA offers two medical plan options for full and part-time employees through Blue Cross Blue Shield of Texas, as well as access to dental and eye care coverage; fertility, surrogacy and adoption assistance; disability and life insurance.

Our 401(k) program offers full, part-time and temporary employees the opportunity to contribute 1% - 80% of their pay on a pre-tax basis to TEGNA’s 401(k). Contributions made up to the first 4% of pay are eligible for a 100% match from the company and are 100% vested from day one.

Regardless of participation in TEGNA medical plans, ALL employees receive nine free virtual doctor’s appointments with a physician through Teladoc, and 12 annual therapy sessions with a licensed clinician for themselves and each of their family members through Spring Health.

TEGNA’s Paid Time Off (PTO) program begins with 15 days of PTO for full-time employees, and nine paid holidays.

**\*Union employees should refer to their collective bargaining agreement for details specific to their benefits.**

**Parks Planner (No. 24-955), The City of Bowling Green, Bowling Green, KY ms9/3/24**

APPLICATION DEADLINE: Sunday, September 22, 2024

**DUTIES**: Provide direct oversight over multiple Parks Department projects; including bid document development, bid awarding, budget and monitoring project until project completion. Serve as BGPR Safety Liaison to City of Bowling Green Risk Management. Serves as secretary on BGPR Safety Committee and Parks Advisory Board. Monitors BGPR safety program and addresses needs proactively. Implementation of Master Plan including monthly updates to BGPR Director. Develops routine public interaction opportunities (surveys, community meetings etc.) towards yearly Master Plan revisions. Overseeing Bowling Green Parks and Recreation Accreditation process and future re-accreditation process. Plan and illustrate proposed new/renovated park sites, evaluate potential sites, determine opportunities and limitations, and recommend site development that will best meet the needs, interests and concerns of the community. Prepares and directs the preparation of administrative reports, grant applications, and other required paperwork. Develops, prepares, reviews, and monitors departmental annual operating and capital improvement budgets; develops short-and long-term goals and objectives for the Department. Performs routine site visits for work projects to ensure compliance and develop work orders. Attends senior management meetings and coordinates Parks Advisory Board meetings, to coordinate monthly work projects and programs; analyzes departmental services to ensure programs are consistent with needs of citizens. Confers and cooperates with governmental agencies and civic and neighborhood groups regarding recreational needs and requirements; directs the publicizing of programs to ensure maximum participation; makes presentations to community groups. Attends local, state, and national conferences and workshops to keep abreast of latest trends and developments in Parks and Recreation, and to improve professional skills.

**REQUIREMENTS**: Bachelor’s degree in Recreation, Public Administration (or related field), with at least two years of experience; or any equivalent combination of education, training, and experience which provides the requisite knowledge, skills, and abilities for this position. Additional training/certification is required such as basic First Aid and CPR. Must be able to attain Certified Parks and Recreational Profession with first 12 months of employment. A valid Driver’s License is required.

**SALARY**: Grade G13 - $74,708 yr. ($35.91/hr.); plus full benefit package

**WORK HOURS**: 7:30 am - 4:30 pm Monday through Friday; with occasional after work hours required.

The City of Bowling Green is an Equal Opportunity Employer and a Drug-Free Workplace

All qualified applicants will receive consideration for employment without regard to race, religion, color, national origin, sexual orientation, gender identity, age or disability.

Apply online [www.joinbgky.org](http://www.joinbgky.org) or in City Hall, 1001 College Street, Bowling Green.

**KY College Coach, Americorps, Various locations in KY ms9/3/24**

We have several KY College Coach positions open and we're looking for passionate individuals to join our team! This is an incredible opportunity to make a difference in students' lives while gaining valuable experience.  
  
**Educational Award:** Earn a prestigious educational award upon program completion.

**Networking:** Connect with professionals and peers in the education field.

**Professional Development:** Access exclusive training and workshops to enhance your skills.

**Community Service**: Impact your community by supporting students on their educational journey.

If you might be interested, we encourage you to apply!

**Positions and Locations:**

* [Ryle High School College Coach](https://employers.indeed.com/jobs/view?employerJobId=aXJpOi8vYXBpcy5pbmRlZWQuY29tL0VtcGxveWVySm9iLzI2ZjgzOTQ5LThlNzMtNGFjOS1hYzFhLWE1YjFlZjg5ZGExZA%3D%3D&from=%253Fclaimed%253Dfalse%2526createdOnIndeed%253Dtrue%2526tab%253D0%2526status%253Dopen%25252Cpaused);  Boone County Florence, KY
* [Holmes High School Kentucky College Coach](https://employers.indeed.com/jobs/view?employerJobId=aXJpOi8vYXBpcy5pbmRlZWQuY29tL0VtcGxveWVySm9iL2U0MDQ0NGZmLTA2NjctNDlhMC1hMWRlLTk5YjY3MjZmZjkwNw%3D%3D&from=%253Fclaimed%253Dfalse%2526createdOnIndeed%253Dtrue%2526tab%253D0%2526status%253Dopen%25252Cpaused); Covington, KY
* [FUEL NKU Operations Coordinator](https://employers.indeed.com/jobs/view?employerJobId=aXJpOi8vYXBpcy5pbmRlZWQuY29tL0VtcGxveWVySm9iLzIxNjlhZjVjLWZmN2UtNDJjMi04ZGM0LWQ2ZDZkNTY5ZDUxOQ%3D%3D&from=%253Fclaimed%253Dfalse%2526createdOnIndeed%253Dtrue%2526tab%253D0%2526status%253Dopen%25252Cpaused); Highland Heights, KY
* [iLead Academy College Coach](https://employers.indeed.com/jobs/view?employerJobId=aXJpOi8vYXBpcy5pbmRlZWQuY29tL0VtcGxveWVySm9iL2FlODNhNmZlLTU0NDYtNGE2OS1hYTg4LTg2MDdkZTJkNDViZQ%3D%3D&from=%253Fclaimed%253Dfalse%2526createdOnIndeed%253Dtrue%2526tab%253D0%2526status%253Dopen%25252Cpaused); Carroll County, KY
* [Frederick Douglass High School College Coach](https://employers.indeed.com/jobs/view?employerJobId=aXJpOi8vYXBpcy5pbmRlZWQuY29tL0VtcGxveWVySm9iLzIzYmVlNjQwLWE0YTMtNGVkNS1iMmFkLWQyOTI3NWQyYWRjMg%3D%3D&from=%253Fclaimed%253Dfalse%2526createdOnIndeed%253Dtrue%2526tab%253D0%2526status%253Dopen%25252Cpaused); Fayette County, KY
* [Cumberland County High School College Coach](https://employers.indeed.com/jobs/view?employerJobId=aXJpOi8vYXBpcy5pbmRlZWQuY29tL0VtcGxveWVySm9iL2NhNjg5NTdmLTMxZDItNGJiMi05NzcwLWMzMWU5NGE2YjNjNg%3D%3D&from=%253Fclaimed%253Dfalse%2526createdOnIndeed%253Dtrue%2526tab%253D0%2526status%253Dopen%25252Cpaused); Burkesville, KY
* [West Kentucky Community And Technical College Student Success Center Tutor](https://employers.indeed.com/jobs/view?employerJobId=aXJpOi8vYXBpcy5pbmRlZWQuY29tL0VtcGxveWVySm9iL2JiOTUyNThmLWU0NDQtNGJmMS1iZWYxLWIzMDhmNDk3YmUzMA%3D%3D&from=%253Fclaimed%253Dfalse%2526createdOnIndeed%253Dtrue%2526tab%253D0%2526status%253Dopen%25252Cpaused);  Paducah, KY
* [Owensboro High School College Coach](https://employers.indeed.com/jobs/view?employerJobId=aXJpOi8vYXBpcy5pbmRlZWQuY29tL0VtcGxveWVySm9iL2EyM2NlYmI4LWIyMzctNDc5YS04NGUzLTdkZDEyMDI0ZjgwMg%3D%3D&from=%253Fclaimed%253Dfalse%2526createdOnIndeed%253Dtrue%2526tab%253D0%2526status%253Dopen%25252Cpaused); Owensboro, KY

**Multi-Media Journalist/News Reporter, WPSD LOCAL6, Paducah, KY ms9/3/24**

WPSD LOCAL6, the NBC affiliate in the 92nd market seeks an excellent MMJ. You should have an outstanding track record of hard news reporting and live work.

Our journalists work hard and frequently land in much bigger markets after honing their skills with our awarding winning staff.

You are an idea person, self-starter and ready to work in a high energy, competitive environment, producing content for multiple platforms.

You can shoot, go Live, write, edit, develop sources, know social media best practices and are a team player. You are a compelling storyteller and the best writer among your peers.

We have the tools you need to be successful, including talented photographers, multiple live backpacks, a drone and traditional live truck.

**Degree in journalism or related field and two years of experience preferred. Talented entry level candidates will be considered. Send cover letter, resume and video link to Perry Boxx, News Director at** [**pboxx@wpsdlocal6.com**](mailto:pboxx@wpsdlocal6.com)**.**

**WPSD-TV is an equal opportunity employer and does not discriminate on the basis of race, religion, color, sex, age, national origin, or disability.**

**Photojournalist, WPSD LOCAL6, Paducah, KY ms9/3/24**

WPSD LOCAL 6, the dominant legacy NBC affiliate in the 90th DMA has an opening for a full-time news photojournalist. The ideal applicant will have an outstanding track record of creative hard news, feature, daily turns, long form, and live work. You’ve got a great eye and everything you create makes an emotional connection.

You are an idea person, self-starter and ready to work in a high energy, competitive environment, producing content for multiple platforms.

**While we prefer two years of experience, we consider entry-level candidates who can show they’ve got what it takes. Full time spots are a perfect opportunity for a recent graduate to begin a career. E-mail resume/link to: News Director Perry Boxx at** [**pboxx@wpsdlocal6.com**](mailto:pboxx@wpsdlocal6.com)**.**

**WPSD-TV is an equal opportunity employer and does not discriminate on the basis of race, religion, color, sex, age, national origin, or disability**

**Multi-Platform Journalist, WPSD LOCAL6; Paducah Sun, Paducah, KY ms9/3/24**

WPSD Local 6, the NBC affiliate in Paducah, KY, The Paducah Sun and our affiliated newspapers are hiring Multi-Platform Journalists.

You will report and write for our newspapers, magazines, websites, television newscasts and social media.

As a storyteller, you know how to balance hard news reporting with the emotional stories of the people that make up our communities. You are a writer who can go beyond the assignment file and enterprise important stories. You look beyond the event in front of you and find the effects this event will have on the communities about which you report. Your work will be creative, compelling, and relatable content that appears across our network of seven newspapers in Western Kentucky and Southern Illinois, and NBC affiliate WPSD Local 6. You will be based at WPSD Local 6.

Have curiosity. Have passion. Have a sense of urgency.

This is a full-time position with benefits. **Submit your resume**, references, demo reel and writing samples to News Director/Executive Editor Perry Boxx at [PBoxx@WPSDLocal6.com](mailto:PBoxx@WPSDLocal6.com).

WPSD-TV is an equal opportunity employer and does not discriminate on the basis of race, religion, color, sex, age, national origin, or disability.

**Sports Multi-Platform Journalist, Paducah Sun, Paducah, KY ms9/3/24**

The Paducah Sun has an opening for a full-time Sports Multi-Platform Journalist.

The successful candidate will join a four-person team covering sports for The Sun, our area weekly papers and our digital platforms.

This position is for a sports journalist who will do more than cover sports events and report scores.

Applicants must understand the intimate connection between our local communities and their sports teams and athletes.

You will cover a variety of local sports at every level, from youth recreation leagues to high school competition. From the pickleball craze to local golf, tennis tournaments, equestrian competition to rodeos.

We’re looking for a reporter who can develop professional relationships with players, coaches, organizers and fans.

You must be self-motivated, an independent critical thinker and a problem solver.

The successful applicant must be an excellent writer, storyteller and still and video photographer.

Workplace congeniality and teamwork is expected. Flexibility in scheduling is required.

Nights, weekends, holidays are all peak sports coverage times.

**To apply, send a cover letter explaining why we should hire you, a complete resume, examples of your work, writing and photography to:**

Jared Jensen, Sports Editor

[sportsopening@paducahsun.com](mailto:sportsopening@paducahsun.com)

with SPORTS JOURNALIST in the subject line.

Paxton Media Group LLC is an equal opportunity employer and does not discriminate on the basis of race, religion, color, sex, age, national origin or disability.

**Elk Horn Baptist Church Part-time Worship Leader, Elk Horn Baptist Church, Campbellsville KY**

Elk Horn Baptist Church is prayerfully seeking a Worship leader to help lead the praise team while collaborating with Pastors, Deacons and Media Director to accomplish our goal of conducting an intimate, high energy, spiritual worship experience that aligns with our vision of being a Soul winning Life changing church. Elk Horn has a weekly attendance of 325 members that hosts a vibrant worship service hosting contemporary music.

Worship Leader Responsibilities:

* Serve God and assist with the vision of Elk Horn Baptist Church.
* Oversee, direct, coordinate, strengthen and develop EHBC praise team.
* Assist in ensuring the worship team are equipped and prepared to worship with the Spirit of Excellence.
* Provide creative input for the Children/Youth worship ministries.

Qualifications:

* A clear testimony of faith in Jesus Christ and a vital growing relationship with him.
* Serve God in a vibrant way with a range of worship music.
* A positive leader who cultivates team building, inspires, and challenges others, leads the team with a spirit of excellence to promote personal and spiritual growth for the worship team and church.
* Leader who is proficient in time management to help assist with rehearsals being focused and productive.
* Playback experience would also be beneficial but not required.

Please submit resumes and questions to [office@elkhornbc.org](mailto:office@elkhornbc.org) or call 270-789-2113.