**BIO 348 MEDICAL TERMINOLOGY: SPRING 2017**

**I. CATALOG DESCRIPTION**

An introduction to the study of medical language related to the human body.

A course in anatomy and physiology, BIO 221/222, is strongly recommended.

**II. TEXTBOOKS/REFERENCES**

**A. Textbook**

*Medical Terminology Simplified: A Programmed Learning Approach by*

*Body Systems*, Barbara Gylys and Regina Masters, F.A. Davis,5th

Edition, 2014

**B. Reference Book**

Steadman’s Medical Dictionary, 5th Ed., Lippincott Williams and Wilkins,

2005

**III. PURPOSE**

Medical Terminology is a course for students interested in pursuing careers in the health professions or advanced studies in related disciplines such as anatomy and physiology.

**IV. OUTLINE**

A. Chapter 1: Intro. to programmed learning and medical work building

B. Chapter 2: Body structure

C. Chapter 3: Integumentary system

D. Chapter 4: Respiratory system

E. Chapter 5: Cardiovascular system

F. Chapter 6: Digestive system

G. Chapter 7: Urinary system

H. Chapter 8: Reproductive system

I. Chapter 9: Endocrine and nervous systems

J. Chapter 10: Musculoskeletal systems

K. Chapter 11: Special senses: The eyes and ears

**V. OBJECTIVES**

The students will be introduced to:

A. the main suffixes and prefixes in medical terminology.

B. the use of compound medical words.

C. terminology relative to the human body.

D. terminology associated with the diagnosis and treatment of human disease.

**VI. EVALUATION**

A. There will be eleven unit exams with a total of 385 questions. All exams

will have 35 multiple choice questions.

B. Auto-tutorial exercises will be completed on each section covered.

C. Chapters 2 – 11 will include a Pronunciation Exercise. You will be asked

to confirm that you practiced pronouncing the words.

D. Chapters 3 - 11 will include a crossword puzzle, a coloring activity, and a

clinical connection activity.

**VII. REQUIREMENTS**

A. Students are responsible for all material covered in class, all assigned

material and all handouts, even when absent. It is the student’s

responsibility to make up all missed work; there are no “excused”

absences. Recording devices are not permitted in class. Electronic devices

such as cell phones are to be turned off and kept out of sight.

B. To receive a grade in the course, the student must complete the course

of study including all tests, auto-tutorial exercises and ancillary

exercises.

Chapters 1 – 11: 385 questions @ 2 pts each ----------------- 770

Crossword Puzzles, Chapters 3 - 11, 3 @ 10 pts each -------- 30

Coloring Activities, 2 at random @ 10 pts each --------------- 20

Clinical Connections, Chapters 3 - 11, 2@10 points --------- 20

Pronunciation Exercises, Chapters 2 – 11 @ 1 point each -- 10

Total points --------------------------------------------------------- 850

C. We will meet two days a week. One day is essentially a study-hall, and

the exam will be administered on the second day. All associated

assignments such as crossword puzzles, coloring activities and clinical

connection exercises will also be due at the time of the exam. Remember,

there are no assignments for chapters 1 and 2, except for a pronunciation

exercise for Chapter 2. Chapters 3 through 11 will have the three

additional items to complete. Students must take tests as scheduled.

D. The grading scale is a 10 point scale.

90% = A; 80% = B; 70% = C; 60% = D; 50% = F

**VIII. Disability Statement**

Campbellsville University is committed to reasonable accommodations for

students who have documented learning and physical disabilities as well as

medical and emotional conditions. If you have a documented disability or

condition of this nature, you may be eligible for disability services.

Documentation must be from a licensed professional and current in terms of

assessment. Please contact the coordination of Disability Services at

270-789-5192 to inquire about their services.

IX. Attendance Policy

Punctual attendance at each class meeting is expected. **The University**

**Undergraduate Attendance Policy will be followed in this course.**

**X. Missed Tests**

If a scheduled test is missed, it must be completed in a timely manner. Without

extenuating circumstances, failure to comply with this policy will result in a

zero on that particular test. Because of the large number of tests, it is important that

the class stay synchronized.

**XI. Emergency Numbers – Campus Security**

**270-403-3611 (Cell)**

**270-789-5555**

**XII. Sexual Harassment Statement**

Campbellsville University and its faculty are committed to assuring a safe and

productive educational environment for all students. In order to meet this

commitment and to comply with Title IX of the Education Amendments of 1972

and guidance from the Office for Civil Rights, the University requires all

responsible employees, which includes faculty members, to report incidents of

sexual misconduct shared by students to the University’s Title IX Coordinator.

Title IX Coordinator: Terry VanMeter, 1 University Drive, UPO Box 944

Administration Building 8A, Phone: 270-789-5016

[Email-twvanmeter@campbellsville.edu](mailto:Email-twvanmeter@campbellsville.edu)

Information regarding the reporting of sexual violence and the resources that are

available to victims is set forth at:www.campbellsville.edu/titleIX