

SWK610 Advanced Practicum I

Carver School of Social Work

Campbellsville University

Catalog Description

Field education is designed, coordinated, supervised, and evaluated on the basis of criteria by which students demonstrate the achievement of advanced generalist practice social work program competencies and corresponding practice behaviors. Students will have the opportunity to integrate social work knowledge, ethics, and skills in a social work practice environment under the supervision of an MSW level social worker. The course requires completion of two field courses worth 6 credit hours and 450 hours of field education at an approved practicum setting that meets the criteria for social work field education as stated by the Council on Social Work Education.

Required Materials

MSW FIELD MANUAL

The MSW Field Manual is located in the online course under course resources and on the MSW field website: <https://www.campbellsville.edu/academics/programs/social-work/degrees/msw-field-practicum/>

Course Competencies, Practice Behaviors & Dimensions

Advanced Generalist Competencies and Practice Behaviors

The Advanced Generalist track builds on the foundation and includes the following competencies and practice behaviors:

- 1. Demonstrate Ethical and Professional Behavior**

- A1.1 Engage with clients and colleagues conveying a strength-based demeanor and attitude.
- A1.2 Demonstrate professional and ethical social work conduct in all levels of practice.
- A1.3 Demonstrate the ability to critically analyze cases and articulate how to manage ethical issues in practice scenarios.
- A1.4 Demonstrate the ability to apply social work ethics and values to the evaluation of social intervention.

2. Engage Diversity and Difference in Practice

A2.1 Demonstrate culturally centered practice that recognizes the diversity that exists between, among, and within different groups.

A2.2 Apply self-awareness to manage the influence of personal biases and values in working with diverse individuals, families, groups, organizations, communities and constituencies.

3. Advance Human Rights and Social, Economic, and Environmental Justice

A3.1 Demonstrate effective and diplomatic skills in advocacy.

A3.2 Deconstruct situations (culture, social, political, economic, etc.) where human rights are being violated.

A3.3 Compare how social, economic, cultural, and political frameworks can oppress and violate human rights.

4. Engage in Practice-Informed Research and Research-Informed Practice

A4.1 Appraise, evaluate, and propose various methods of program evaluation.

A4.2 Collect and organize data, and apply critical thinking to interpret information from individuals, families, groups, organizations, communities, and constituencies.

A4.3 Evaluate how personal values and biases impact research-informed practice and practice-informed research.

5. Engage in Policy Practice

A5.1 Demonstrate leadership in the organizational change process.

A5.2 Evaluate the impact (intended and unintended) of global policies and regulations.

A5.3 Interpret societal trends in order to develop and promote the empowerment of vulnerable populations within social work practice.

6. Engage with Individuals, Families, Groups, Organizations, and Communities

A6.1 Establish a relationally based process that encourages Individuals, Families, Groups, Organizations, and Communities to be equal participants in the establishment of expected outcomes.

A6.2 Implement appropriate engagement strategies to engage individuals, families, groups, organizations, and communities within a particular theoretical model.

A6.3 Utilize self-reflective and intrapersonal skills to effectively engage diverse individuals, families, groups, organizations, communities, and constituencies.

7. Assess Individuals, Families, Groups, Organizations, and Communities

A7.1 Articulates and demonstrates the influence theory has on assessment process.

A7.2 Apply an assessment strategy to assess individuals, families, groups, organizations, and communities within a complimentary theoretical model.

A7.3 Design appropriate assessment and planning strategies that empower service recipients.

8. **Intervene with Individuals, Families, Groups, Organizations, and Communities**

A8.1 Utilize leadership skills to promote sustainable change in the intervention process.

A8.2 Implement effective intervention strategies to work with individuals, families, groups, organizations, and communities within a particular theoretical model.

A8.3 Implement the strategies that empower individuals, families, groups, organizations, and communities in various contexts of practice.

9. **Evaluate Practice with Individuals, Families, Groups, Organizations, and Communities**

A9.1 Discern evaluation methods to measure the extent of change to individuals, families, groups, organizations, and communities.

A9.2 Distinguish, appraise, and integrate multiple sources of knowledge, including research-based knowledge and practice wisdom to achieve target outcome.

A9.3 Critique evaluation practices informed from a particular theoretical model.

Evaluation and Grading Scale

10 Points **Field Placement Registration**

MANDATORY: Student will enter student demographic information, field supervisor information in Intern Placement Tracking Software. Detailed instructions provided in online course.

15 Points **NASW Membership and Insurance**

MANDATORY: Student will upload proof of NASW Membership and certificate page of NASW Malpractice Liability Insurance in Intern Placement Tracking Software. Detailed instructions provided in online course.

50 Points **Initial Teleconference Participation**

An initial teleconference between student, field supervisor and field instructor is to be completed by the end of week 2. Topics covered will include expectations, responsibilities, and documentation and detailed discussion of the Field Learning Contract.

25 Points **Signed Safety Checklist**

Student must complete a Safety Checklist with the field supervisor or task supervisor before the third week of field.

100 Points **Time Sheets**

Student and field supervisor will submit timesheet signature in IPT at the end of weeks 4, 8, 12 and 16. Signatures of both student and field supervisor are required. Please plan ahead with your field supervisor. (25 points each)

75 Points **Competency Papers**

Student will submit three papers in relation to the assigned competency based on their experiences thus far in their practicum. The paper will be a minimum of 1 ½ pages and a maximum of 3 pages in length. (25 points each)

25 points **Photograph**

Student will take a photograph of their self and their field supervisor and or task supervisor at their practicum agency.

10 points **Discussion Forum**

Student will post in the discussion forum and will respond to two students. The post will consist of a summary of their practicum experience thus far discussing any concerns and or issues.

40 points **Supervision Summary**

Student will submit four paragraphs detailing their consultation with their field supervisor. Student will include which practice behaviors was discussed. (10 points each)

50 points **Mid-Term Teleconference**

A mid-term teleconference will occur between student, field supervisor and field instructor at the 16th week of the course. Topics covered will include evaluation of the student's progress on the Field Learning Contract. The student will be contacted by the field instructor to schedule this teleconference.

The course is graded as a satisfactory or unsatisfactory. There will be a total of 400 points available for this course. In order to receive a satisfactory for this course, the student must

receive at least 308 points out of the 400 points. In addition to the minimum attainment of 308 points the student must have completed at least 225 hours at the agency placement.

SATISFACTORY 308 points or higher AND 225 hours

UNSATISFACTORY 307 points or lower and less than 225 hours

MANDATORY: Achievement of 225 hours at agency placement.

Attendance Policy

Online Semester

Online students must participate weekly in the course. Participation is defined as logging into the course during the week (Course week begins on Monday and ends on Sunday)

After two weeks without participation, the student will be issued an official warning regarding attendance. After the fourth week without participation, the student will be removed from the course based on absences (WA). A WA in a course has the same impact on the student's GPA as a grade of F.

Exceptional Circumstances

In cases of extreme circumstances (hospitalization of student, death in immediate family), the student may contact the instructor and request an exception to the attendance policy. Any exception is at the discretion of the instructor.

Academic Honesty

Definitions

Plagiarism: Copying from another source or individual without attribution; copying large sections or large percentages of a paper from another source or individual.

Cheating: Utilizing source materials or notes, including electronic sources, for closed book tests or assignments; working with other students on individual tests or assignments.

Plagiarism

Plagiarism is considered a serious academic offense at Campbellsville University. It undermines the educational process and, when done intentionally, violates the integrity of the learning community.

Plagiarism occurs when a writer uses someone else's language, ideas, or other original material without acknowledging its source. Plagiarism includes unattributed use of any source, in any medium, published or unpublished. Some examples of plagiarism include:

- Quoting or paraphrasing material without attributing it to its source.
- Copying segments from the work of others without giving proper credit.
- Submitting as original work something written entirely by someone else.

Additional points to consider:

- Widely known facts do not require citation and do not count as plagiarism so long as they are communicated in the writer's own words.
- Ideas and observations original to the writer also do not require citation.
- Work already submitted for a grade in another course may not be resubmitted unless the professor specifically states otherwise.

Consequences

The consequences for plagiarism or other acts of academic dishonesty include:

- Report of plagiarism made to Dean of the Carver School of Social Work
- A grade of 0 points on the assignment
- A grade of Unsatisfactory for the course
- The student is withdrawn from the course by the instructor (with a W grade)

Repeated acts of academic dishonesty can result in suspension or expulsion from the University.

Students in online courses should not collaborate on assignments (including quizzes) unless instructed to do so by the instructor. If you are approached/contacted by another student with a request or offer to collaborate or "help", inform him or her to stop. If the contact persists, contact your instructor.

Late Work Policy

Deadlines are part of being a professional; this course is no exception. Avoid any inclination to procrastinate. To encourage you to stay on schedule, due dates have been established for each learning activity. Late work is not accepted. Students may request an exception to this policy based on emergency circumstances only (i.e., student hospitalization, death in immediate family, etc.). Any exception to the late work policy is at the discretion of the professor and verification may be required.

Contacting the Instructor

The instructor will be checking into the course several times a week throughout the semester. If you need to contact the instructor, please refer to their contact information located on the main course page. Each instructor is available via email or phone call and their role is to answer your questions and concerns.

Disability Statement

Campbellsville University is committed to reasonable accommodations for students who have documented learning and physical disabilities, as well as, medical and emotional conditions. If you have a documented disability or condition of this nature, you may be eligible for disability services. Documentation must be from a licensed professional and current in terms of assessment. Please contact the Coordinator of Disability Services at 270-789-5192 to inquire about services.

Title IX Statement

Campbellsville University and its faculty are committed to assuring a safe and productive educational environment for all students. In order to meet this commitment and to comply with Title IX of the Education Amendments of 1972 and guidance from the Office for Civil Rights, the University requires all responsible employees, which includes faculty members, to report incidents of sexual misconduct shared by students to the University's Title IX Coordinator. Title IX Coordinator:

Terry VanMeter 1 University Drive UPO Box 944

Administration Office 8A Phone – 270-789-5016 Email – twvanmeter@campbellsville.edu

***Due to the unique nature of field placement students will learn all competencies and practice behaviors throughout their practicum placement.**

Course Calendar

Assignments are due at the time indicated-times reflect Eastern Time Zone. If you live in a different time zone please adjust your time accordingly so that your assignment is submitted by the correct time. For example, if an assignment is due at 11:59 pm on the syllabus and you live in the Central Time Zone, your assignment will need to be submitted by 10:50pm.

Module	Activities and Assignments
<p>WEEK ONE</p> <p>TOPIC:</p> <p>Field Placement Registration</p> <p>NASW Membership and Insurance</p> <p>Introduction</p>	<p>Online Assignments:</p> <p>Student will register Student Demographic Information, Field Placement Preference/Field Supervisor Information in Intern Placement Tracking Software. Detailed instructions provided in online course.</p> <p>Student will upload proof of NASW Membership and certificate page of NASW Malpractice Liability Insurance in Intern Placement Tracking Software. Detailed instructions provided in online course.</p> <p>Instructor and students will post an introduction.</p>
<p>WEEK TWO</p> <p>TOPIC:</p> <p>Initial Teleconference Participation</p> <p>Supervision Summary</p>	<p>Online Assignments:</p> <p>An initial teleconference will occur between student, field supervisor and field instructor is to be completed by the end of week 2. Topics covered will include expectations, responsibilities, and documentation.</p> <p>Student will submit a paragraph detailing their consultation with their field supervisor. Student will include which practice behaviors was discussed.</p>

<p>WEEK THREE</p> <p>TOPIC:</p> <p>Safety Checklist</p>	<p>Online Assignments:</p> <p>Student must complete a Safety Checklist with the Field Supervisor or task supervisor before the third week of field.</p>
<p>WEEK FOUR</p> <p>TOPIC:</p> <p>Timesheets</p>	<p>Online Assignments:</p> <p>Student and field supervisor will submit timesheet signatures in IPT at the end of the week 4, 8, 12 and 16. Signatures of both student and field supervisor are required. Please plan ahead with your Field Supervisor</p>
<p>WEEK FIVE</p> <p>TOPIC:</p> <p>Competency Papers</p>	<p>Online Assignments:</p> <p>Student will submit a paper in relation to the assigned competency based on their experiences thus far in their practicum.</p>
<p>WEEK SIX</p> <p>TOPIC:</p> <p>Supervision Summary</p>	<p>Online Assignments:</p> <p>Student will submit a paragraph detailing their consultation with their field supervisor. Student will include which practice behaviors was discussed.</p>
<p>WEEK SEVEN</p> <p>TOPIC:</p> <p>Photograph</p>	<p>Student will take a photograph of their self and their field supervisor and or task supervisor at their practicum agency and upload in Moodle.</p>

<p>WEEK EIGHT</p> <p>TOPIC:</p> <p>Timesheets</p>	<p>Online Assignments:</p> <p>Student and field supervisor will submit timesheet signatures in IPT at the end of the week 4, 8, 12 and 16. Signatures of both student and field supervisor are required. Please plan ahead with your Field Supervisor</p>
<p>WEEK NINE</p> <p>TOPIC:</p> <p>Supervision Summary</p>	<p>Online Assignments:</p> <p>Student will submit a paragraph detailing their consultation with their field supervisor. Student will include which practice behaviors was discussed.</p>
<p>WEEK TEN</p> <p>TOPIC</p> <p>Competency Paper</p>	<p>Online Assignments:</p> <p>Student will submit a paper in relation to the assigned competency based on their experiences thus far in their practicum.</p>
<p>WEEK ELEVEN</p> <p>TOPIC:</p> <p>Competency Paper</p>	<p>Online Assignments:</p> <p>Student will submit a paper in relation to the assigned competency based on their experiences thus far in their practicum.</p>
<p>WEEK TWELVE</p> <p>TOPIC:</p> <p>Timesheets</p>	<p>Online Assignments:</p> <p>Student and field supervisor will submit timesheet signatures in IPT at the end of the week 4, 8, 12 and 16. Signatures of both student and field supervisor are required. Please plan ahead with your Field Supervisor</p>

<p>WEEK THIRTEEN</p> <p>TOPIC:</p> <p>Supervision Summary</p>	<p>Online Assignments:</p> <p>Student will submit a paragraph detailing their consultation with their field supervisor. Student will include which practice behaviors was discussed.</p>
<p>WEEK 14</p> <p>TOPIC:</p> <p>Discussion Forum</p>	<p>Online Assignments:</p> <p>Student will post in the discussion forum and will respond to a minimum of 2 other students. The post will consist of a summary of their practicum experience thus far discussing any concerns and or issues.</p>
<p>WEEK 15</p> <p>TOPIC:</p> <p>Mid-Term Teleconference</p>	<p>Online Assignments:</p> <p>A mid-term teleconference will occur between student, field supervisor and field instructor. Topics covered will include evaluation of the student's progress on the Field Learning Contract. The student will be contacted, by the field instructor, to schedule this teleconference.</p>
<p>WEEK 16</p> <p>TOPIC:</p> <p>Mid-Term Teleconference</p> <p>Timesheets</p>	<p>Online Assignments:</p> <p>A mid-term teleconference will occur between student, field supervisor and field instructor. Topics covered will include evaluation of the student's progress on the Field Learning Contract. The student will be contacted, by the field instructor, to schedule this teleconference.</p> <p>Student and field supervisor will submit timesheet signatures in IPT at the end of the week 4, 8, 12 and 16. Signatures of both student and field supervisor are required. Please plan ahead with your Field Supervisor</p>

This is a Tentative Schedule: Adjustments are at the Instructor's Discretion