

Job Title:	Instructor or Assistant Professor of Business	Hourly/Salary:	Salary
Department/Area:	School of Business / Regional	Classification:	Exempt
Location:	Regional	Travel Required:	Some Possible
Hourly/Salary Range:		Position Type:	Full Time
HR Contact:	Jason Lawson	Date posted:	03/08/2019
Position Fill Date:		Posting Expires:	
External posting URL:	www.campbellsville.edu		
Internal posting:	Human Resources Board		
Applications Accepted By:			
Fax: (270)-789-5180 E-mail: jobs@campbellsville.edu Subject Line: Instructor or Assistant Professor of Business Attention: Jason Lawson		Mail: Director of Human Resources Campbellsville University 1 University Drive UPO 944 Campbellsville, KY 42718	
Job Description			
<p>Qualifications:</p> <ul style="list-style-type: none"> • MBA or PhD in Business (Accounting) • One year college or university teaching experience • Concurrence with the mission of Campbellsville University <p>Summary:</p> <p>Selected candidate is responsible for course instruction, assisting as needed in the accreditation process, advising students, and scholarly activity commensurate with the mission of the University. A commitment to diversity and student success is essential. This person will participate and seek an environment where a Christian, cohesive and collegial spirit dominates. Our priority is to serve God by building and implementing educational programs that prepare Christ-centered young adults to change the world.</p> <p>Specific Responsibilities:</p> <ul style="list-style-type: none"> • Teaching and advising responsibilities in undergraduate programs – up to four or five classes per semester • Participating in collaborative projects as requested and/or assigned • Attending meetings, retreats, workshops as designated by Chair and/or Dean of Regional Instruction • Assisting in recruitment efforts • Assisting in student support efforts <p>Essential Responsibilities:</p> <ul style="list-style-type: none"> • Working hours necessary to perform job requirements satisfactorily on a regular basis. • Managing absences from work in responsible manner to ensure service to university faculty, staff and students. • Complying with Campbellsville University policies and practices and seeking clarification of them when necessary. 			

- Honor the mission of Campbellsville University and abide by rules and regulations and Standards of Conduct outlined in the Administrative Policies and Procedures Manual.

The individual employee is expected to conduct him, or herself, both on campus and off, in a manner becoming an employee of a Christian institution, and the employee should uphold the highest standards of conduct in terms of honesty, truthfulness, respectful attitude, and conduct toward others. Each individual associated with Campbellsville University is to perform his or her daily responsibilities mindful of the intent of the institutional mission statement and core values.

Applicants should submit an Application for Employment, Background Screening Agreement (found at www.campbellsville.edu), Curriculum Vitae, recent transcripts and three letters of recommendation.

Campbellsville University, a comprehensive Christian institution offering undergraduate (associate and baccalaureate) and graduate (master's level) programs, stresses academic excellence solidly grounded in the liberal arts, personal growth, integrity, and fellowship within a caring environment. Campbellsville University is centrally located in the heart of Kentucky and has been listed in US News and World Report as one of "America's Best Colleges" for 23 consecutive years. The University seeks to prepare students to enrich their own lives through lifelong learning, to contribute to their respective disciplines through continued scholarship, and to advance society as Christian servant leaders. An employee of Campbellsville University is expected to participate in the life of a local church in keeping with the spirit of the institutional mission statement and core values. The individual employee is expected to conduct him, or herself, both on campus and off, in a manner becoming an employee of a Christian institution, and the employee should uphold the highest standards of conduct in terms of honesty, truthfulness, respectful attitude, and conduct toward others. Each individual associated with Campbellsville University is to perform his or her daily responsibilities mindful of the intent of the institutional mission statement and core values.

Reviewed By:		Date:	
Approved By:	Jason Lawson	Date:	03/08/2019
Last Updated By:		Date/Time:	