



Instructions

Requestors should complete Sections I & III and submit this form with the "Request to Fill Vacancy" form.

Section I. – Job Details

Job Title:	<i>Assistant/Associate Professor of Psychology</i>	Hourly/Salary:	<i>Salary</i>
Department Area:	<i>College of Arts and Sciences</i>	Classification:	<i>Exempt</i>
Location:	<i>Harrodsburg</i>	Travel Required:	<i>N/A</i>
Reports to:	<i>Dean – College of Arts and Sciences</i>	Position Type:	<i>Full-Time</i>
Position Fill Date:	<i>01/2021</i>		

External Posting URL – www.campbellsville.edu

Internal Posting – Human Resources Job Board

Section II. – Application Submission Information

<p>FAX</p> <p>(270) 789-5180</p> <p>Subject Line: <i>Asst./Assoc. Professor of Psychology</i></p> <p>Attention: <i>Jason Lawson</i></p>	<p>EMAIL</p> <p>jobs@campbellsville.edu</p> <p>Subject Line: <i>Asst./Assoc. Professor of Psychology</i></p>
<p>ONLINE</p> <p>Click Link Below</p> <p>APPLY HERE!</p>	<p>MAIL</p> <p><i>Director of Human Resources Campbellsville University 1 University Drive, UPO 944 Campbellsville, KY 42718</i></p>

Section III. – Job Description

Skills/Qualifications:

Applicants should have a Ph.D. or a comparable degree in psychology or a terminal degree with at least 18 graduate hours in Psychology. Particularly outstanding candidates with demonstrated teaching effectiveness may be considered for appointment at the associate professor level. Previous teaching experience in a liberal arts environment is desired but not required. Successful applicants will be expected to teach courses in undergraduate psychology courses and should be prepared to develop an active research program involving undergraduates or prepare proteges for future employment related to the major.

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Essential Duties:

- Working hours necessary to perform job requirements satisfactorily on a regular basis.
- Managing absences from work in a responsible manner to ensure service to university faculty, staff and students.
- Complying with Campbellsville University policies and practices and seeking clarification of them when necessary.
- Honor the mission of Campbellsville University and abide by rules and regulations and Standards of Conduct outlined in the Administrative Policies and Procedures Manual.

Campbellsville University is a comprehensive, Christian institution that offers pre-professional, undergraduate and graduate programs. The university is dedicated to academic excellence solidly grounded in the liberal arts that fosters personal growth, integrity and professional preparation within a caring environment. The university prepares students as Christian servant leaders for life-long learning, continued scholarship, and active participation in a diverse, global society.

The individual employee is expected to conduct him, or herself, both on campus and off, in a manner becoming an employee of a Christian institution, and the employee should uphold the highest standards of conduct in terms of honesty, truthfulness, respectful attitude, and conduct toward others. Each individual associated with Campbellsville University is to perform his or her daily responsibilities mindful of the intent of the institutional mission statement and core values.

Employees must be able to perform the essential functions of the position with or without reasonable accommodations.

Section IV. – For HR Use Only

Approved by:	<i>Jason Lawson</i>	Date:	
Last Updated by:	<i>E.J. Pavy</i>	Date:	
Internal Post Date:		External Post Date:	