Instructions
Requestors should complete Sections I & III and submit this form with the "Request to Fill Vacancy" form.

Section I. – Job Details

Job Title:	Chiropractic Faculty - Cell Physiology and Histology	**Hourly/Salary:**	
Department Area:	School of Chiropractic	**Classification:**	
Location:	Harrodsburg	**Travel Required:**	No
Reports to:	Dean of Chiropractic Education	**Position Type:**	Part-Time
Position Fill Date:	Open Until Filled		

External Posting URL – *www.campbellsville.edu* **Internal Posting –** *Human Resources Job Board*

Section II. – Application Submission Information

FAX

(270) 789-5180

Subject Line: Chiropractic Faculty - Cell Physiology and Histology

Attention: *Jason Lawson*

EMAIL

jobs@campbellsville.edu

Subject Line: Chiropractic Faculty - Cell Physiology and Histology

ONLINE

Click Link Below

APPLY HERE!

Scan QR Code

MAIL

Director of Human Resources
Campbellsville University
1 University Drive, UPO 944
Campbellsville, KY 42718

Section III. – Job Description

Job Summary:

Campbellsville University's new School of Chiropractic seeks several part-time Chiropractic Faculty. The university is seeking creative, innovative educators who will contribute uniquely to an educational team, providing leadership and instruction for Doctoral students. The successful candidate will work closely with the Dean of Chiropractic Education and faculty colleagues to deliver stage-appropriate education for Cellular Physiology and Histology.

Job Responsibilities:

All faculty members shall: Prepare and teach University-approved courses in accordance with approved course descriptions and class schedules, including developing syllabi and reading lists and keeping each course taught complete and up to date; respond to and work with multiple constituencies, including students, peers (faculty and staff), and external agencies (business, community, educational, etc.); perform departmental responsibilities in the selection of texts and related teaching resources; and other teaching and related duties as assigned.

- Lead in the development and implementation of course content and course design.
- Collaborate with program leadership to develop learning objectives and measurable learning outcomes related to the knowledge and skills necessary for first- and second-year Doctoral Students.
- Lead and participate in departmental and Clerkship meetings in order to integrate content with other elements, threads, and content areas across the curriculum.
- Provide academic instruction to students through lecture, lab, or performance courses; assess and develop cognitive abilities, communication skills, and higher order thinking skills among students through appropriate assignments and activities in one-on-one, classroom, and distance mediated instructional settings.
- Observe and evaluate student performance in meeting course objectives and student learning outcomes through assignments, projects, discussions, and examinations; provide feedback in a timely manner to student inquiries in class, online, or during established consultation office hours.
- Work with faculty to prepare student assessments for use in other course and curricular threads. Review student performance on these items related outcomes and compare using national metrics/ standards and practices among peer institutions.
- Maintain current, accurate records of course enrollment, attendance, student academic progress, course curriculum, and student learning outcomes; prepare and submit data and reports related to course and student progress in a timely manner.
- Evaluate and select instructional materials such as textbooks, manuals, software, and tools in collaboration, as appropriate, with the Dean of education and discipline faculty.
- Work with the Curriculum and Assessment Committees to oversee the development of competency-based assessments which measure the intended learning outcomes.
- Recruit, develop and organize tutors to deliver content using evidence-based teaching and learning strategies.
- Work with instructional designers to develop best methods to optimize student learning.
- Work collaboratively with the Dean of Education to assist with preparation of evaluations by which students can provide feedback on their learning experiences. Review student evaluation data concerning all learning and prepare a yearly report that summarizes learning outcomes for the Curriculum and Assessment Committees.

In addition to the accountabilities listed above, the faculty will be required to serve on assigned committees and/or task forces, attend and participate in convocation and commencement ceremonies, department and special meetings, and state-mandated training.

Skills/Qualifications:

Preferred: Earned Doctorate (Ph.D., D.C., D.O., or M.D. degree), Master's Degree with 18 graduate credits in discipline.

- 3 years of experience teaching within the biological sciences, ideally in a health care program.
- Experience with teaching that incorporates different methodologies such as, case-based learning, problem-based learning, technology- assisted learning, online learning, and "flipped" classroom.
- Additional experience in course administration, curriculum development, and models of online learning.
- Experience using learning management systems as part of the teaching experience.
- Faculty are expected to have excellent teaching, oral, and written communication skills along with strong Information technology literacy skills such as Microsoft Office (Word, Excel, Outlook, Teams, etc.)

Essential Duties:

- Working hours necessary to perform job requirements satisfactorily on a regular basis.
- Managing absences from work in a responsible manner to ensure service to university faculty, staff and students.
- Complying with Campbellsville University policies and practices and seeking clarification of them when necessary.
- Honor the mission of Campbellsville University and abide by rules and regulations and Standards of Conduct outlined in the Administrative Policies and Procedures Manual.

Campbellsville University is a comprehensive, Christian institution that offers pre-professional, undergraduate and graduate programs. The university is dedicated to academic excellence solidly grounded in the liberal arts that fosters personal growth, integrity and professional preparation within a caring environment. The university prepares students as Christian servant leaders for life-long learning, continued scholarship, and active participation in a diverse, global society.
The individual employee is expected to conduct him, or herself, both on campus and off, in a manner becoming an employee of a Christian institution, and the employee should uphold the highest standards of conduct in terms of honesty, truthfulness, respectful attitude, and conduct toward others. Each individual associated with Campbellsville University is to perform his or her daily responsibilities mindful of the intent of the institutional mission statement and core values.
Employees must be able to perform the essential functions of the position with or without reasonable accommodations.

Section IV. – For HR Use Only

Approved by:	*Jason Lawson*	**Date:**	*06/29/2021*
Last Updated by:	*E.J. Pavy*	**Date:**	*06/29/2021*
Internal Post Date:	*06/29/2021*	**External Post Date:**	*06/29/2021*